

Insolvency File Accountant

Sydney Office

Position for undergraduates nearing completion of their degree or graduate accountants.

- Dynamic national insolvency firm
- Potential involvement in a wide variety of insolvency administrations, both corporate and personal
- Fantastic opportunity for internal promotion and career progression

The Firm

Worrells Solvency + Forensic Accountants is a national accounting firm specialising in solvency management, insolvency administration and forensic investigation. We have 25 partners and over 100 staff in locations across Queensland, New South Wales, South Australia, Victoria, Perth and the Australia Capital Territory. Worrells Solvency + Forensic Accountants have been providing high quality insolvency and related services for over forty years. We are a rapidly growing firm with great opportunity for growth and career advancement.

Worrells Solvency + Forensic Accountants offers support to undergraduates through flexible work hours and providing study leave for exams, and financial support for postgraduate studies with relevant professional bodies such as the Institute of Chartered Accountants, CPA Australia and the Australian Restructuring Insolvency and Turnaround Association (formerly the Insolvency Practitioners Association of Australia).

The Role

The role is a full-time file accountant position, some prior insolvency or accounting experience is preferred.

On the job training and coaching in all areas of insolvency will be provided. Daily management and supervisory oversight will provide accelerated growth in the successful candidate's insolvency experience and insolvency knowledge base.

The role is predominantly an Insolvency and Restructuring based role within a team.

Accounting responsibilities will include working with a team of four, comprising a partner, manager, supervisor/senior file accountant and file accountant. They will be assisting in conducting both corporate and personal insolvency administrations including Voluntary Administrations, Deeds of Company Arrangement, Liquidations, Receiverships, Bankruptcies and Part Xs. The role may involve a wide range of tasks from assisting with trading of businesses, preparation of correspondence to stake holders in insolvency administrations, including preparation of reports to creditors, to assisting with detailed insolvency investigations.

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Typical responsibilities will include:

- Daily maintenance of insolvency files
- Drafting of correspondence and reports to creditors
- Preparation of statutory lodgements
- Communicating with various stakeholders
- Assisting with realisation of assets
- Assisting with statutory investigations
- Competent or Advanced computer skills.

Selection Criteria

The successful candidate will be a person with very good written and oral communications skills, an ability to follow detailed instructions, a mature attitude towards their work, strong organisational skills,

good time management and self-motivation and initiative. The successful candidate will work well within a team environment as well as show a degree of autonomy.

Candidates are required to have:

- Completed the Higher School Certificate;
- Commenced or recently completed an undergraduate accounting degree;
- A willingness to commence either CPA or CA professional qualifications;
- A willingness to commence the ARITA Insolvency Education Program; and
- A genuine interest in pursuing a career in insolvency.

How to Apply

Each application should be accompanied by a cover letter and resume. Please provide your resume and cover letter addressing the selection criteria and explaining how your qualifications and experience equip you for this role.

Please direct any enquiries to careerssydney@worrells.net.au .

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